



**National Institute of Technology, Silchar**  
(An Institution of National Importance)

Phone : (03842) 244879  
Fax : (03842) 224797

Assam – 788 010  
Web Site: <http://www.nits.ac.in>  
EPABX : 233841-5129

No: NITS/Tech/873/15-16/ **2502-10**

Date: **01/03/2024**

**NOTICE INVITING TENDER**

E-tender invited for rate contract of supply of civil & electrical items towards day to day Civil & Electrical maintenance works at NIT Silchar, from the agencies registered with Central PWD, Assam PWD, MES, Railway, BSNL / nationally reputed firm / shop / dealer for the supply of items as per price schedule.

Sl. no.	Item NIT No. NIT-E/Estate/2023-24/09	Validity for rate	Security Deposit	Cost of Tender Paper (Non refundable)
1	The items rate contract for supply of civil works at NIT Silchar exclusive of all taxes and levies, including carrying charges. Tentative Estimated cost: Rs. 50.00 Lakh	12 month from the date of submission of Tender.	Rs. 1,00,000/-	1000.00
2	The items rate contract for supply of Electrical Items at NIT Silchar exclusive of all taxes and levies, including carrying charges. Tentative Estimated cost: Rs. 30.00 Lakh		Rs. 50,000/-	1000.00

Last date of submission of duly filled in e-tender on **19.03.2024 up to 2.00 PM**

Hard copy of the same (Technical document & undertaking for the acceptance of terms & conditions of the tender only) duly page numbering (in proper book binding form) & self-attested to be submitted by **19.03.2024 at 3.00 PM** at Office of the Dean (P&D). Loose documents will not be accepted. **Hard copy submission is mandatory.**

Date of opening of Technical Bid: **20.03.2024 at 11.00 PM** at Estate Engineering Branch

Date of opening of Financial Bid: **22.03.2024 at 3.30 PM**

The bid forms and other details can be obtained from the website of the Central Public Procurement Portal (CPPP) as mentioned below:

**<https://eprocure.gov.in/eprocure/app>**

The Tender Fees and EMD are to be deposited to the following bank account in separate transactions before the tender closing date and time:

**Account Number** : 38478849539  
**Account Name** : National Institute of Technology  
Silchar  
**IFSC** : SBIN0007061  
**Bank Name** : State Bank of India  
**Bank Branch** : NIT SILCHAR  
**Account Type** : Savings

*adm*

The tender documents, along with the proof of deposit of applicable Tender Fees and EMD, must be uploaded to the portal. Kindly ensure that the transaction details are submitted strictly in accordance with the attached format.

For any technical-related queries please call at 24 x 7 Help Desk Number provided on website of the Central Public Procurement Portal (CPPP).

Tender documents must be uploaded self attested copies of the following certificates, issued by the competent authority.

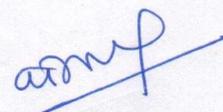
The contractor/agency is to satisfy the following conditions. Failing which the tender is liable for rejection

Pre-qualification criteria of the agency (to be furnished along with technical bid document duly filled up).

#### **A. CONDITIONS FOR SUBMISSION OF TENDER:**

The registered firms / agencies / shops / dealers are to satisfy the following requirements, failing which the tender is liable for rejection.

1. G.S.T registration: Self attested copy of G.S.T registration certificate for Shop Holders/Dealers/firm/Individual only. Applied for G.S.T registration is not valid. The firm should submit the following –
  - a. GSTR-3B return for the month of December, 2023 along-with copy of paid challan.
  - b. Supporting document (s) which justifies that the firm is registered under GST for providing above services.
2. Valid Trade License / Contractor Registration registered with Central PWD, Assam PWD, MES, Railway, BSNL and nationally reputed firm only.
3. Experience of having successfully completed similar nature for supply of Civil / Electrical items at Govt. Deptt / Govt. Organization / Govt. autonomous body during last 3 years ending last day of the month costing not less than Rs. 5.00 Lakh per year (For Civil) & Rs. 1.00 Lakh per year (For Electrical). Copies of the work order & completion certificate should be submitted.
4. PAN Card: Self attested copy of PAN card.
5. Financial solvency:  
Financial solvency certificate issued by the Scheduled Bank as per proforma given in technical bid document (Proforma-2C) for amount not below Rs. 10.00 Lakh during current financial year.
  - (i) Bankers certificates should be on letter head of the Bank in original address to the Director, NIT Silchar in sealed envelope.
  - (ii) In case of partnership firm, certificate should include names of all partners as recorded with the Bank.



6. The agency / firm / shop / dealer should not be debarred / terminated and / or blacklisted by any Govt. Deptt / Organization / autonomous body. Undertaking should be submitted.

A pre-qualification criteria of the agency / firm / shop / dealer is to be furnished along with schedule of rate.

## B. TERMS & CONDITIONS:

**Institute shall purchase the item(s) as per requirement at the lowest quoted rate. This shall be the responsibility of the supplier to provide the item(s) as and when necessary within the validity period of the supply order/contract.** If the agency / firm / shop / dealer fails to deliver any or all of the items / services within the time period (s) specified in the purchase order or any extension thereof granted by NIT Silchar, the Institute may terminate the contract and cancel the purchase order in whole or in part as applicable.

### 1. Material Escalation.

No material escalation will be given to agency / firm / shop / dealer for the initial contract period (i.e. one year from the date of award of contract). However, if the contract is renewed for further period, the escalation will be calculated as below:

$$\% \text{ Escalation} = \frac{B-A}{A} \times 100$$

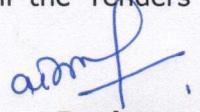
Where A= Whole sale price index on the date of tender opening

B= Whole sale price index at the end of first year (for calculating escalation of 2<sup>nd</sup> year) / Wholesale price index at the end of 2nd year (for calculating escalation of 3rd year).

2. All the materials supplied by the contractor shall be ISI marked (wherever applicable) and of reputed & approved makes (as per CPWD SPECIFICATION) and their makes / brands / colour / finish will be approved by Engineer before supplying the materials.
3. Normal commercial warranty / guarantee shall be applicable to the supplied goods.
4. Carrying charges will not be paid separately. All materials should be F.O.R at NIT Silchar.
5. No addition or alternations in Tender forms shall be made by the bidder and if any such modification is made, the Tender is liable for rejection.
6. Demurrages and penalty, if any, paid by the agency / firm / shop / dealer shall not be borne by the Institute. In case of delay in delivery of ordered material penalty @ 2% of the total value of the order or part per one week may be imposed and subsequent occurrence of such incidents (3) three times will entail in termination of the contract.
7. The duration of this contract shall be for a period of 12 months which is extendable for a further period of another six (6) months at the discretion of the Institute, except in the event of earlier termination under the terms and conditions. The contract shall automatically expire after completion of 12 months, unless extended further by mutual consent of the two parties in writing.
8. GST will be applicable as extra.
9. All the Items & make should be as per CPWD specifications unless specified in the tender.
10. NIT will not be in the binding with the lowest bidder for procure the item for which tender was called for. NIT may procure items from local market also and for which no claim will be entertained.

### C. INSTRUCTION OF THE BIDDER:

1. Tender is to be submitted in sealed envelope duly filed up & signed along with all relevant documents as prescribed. It is not binding for the bidding agency to quote for all the items. The rates should be **valid for 12 (Twelve) months** from the date of submission of Tender. The Institute reserves the right to accept the item wise lowest rate of all the bidders.
2. The agency / firm / shop / dealer should submit the warranty / guarantee details for each of the items where applicable.
3. Every page of this Tender document shall be duly sealed & signed by an authorized person, on behalf of the bidding firm. The sealed & signed Tender document should be submitted along with the bid.
4. The Tender submitted shall clearly mention the name of the firm / person in whose favour the purchase order is to be placed.
5. National Institute of Technology, Silchar is not liable for non receipt of the Tender forms in time due to wrong address / any delivery delay of the mail service provider / force majeure. Tender documents received after the last date & time for receiving Tenders will be summarily rejected.
6. NIT Silchar will award the contract to the bidder whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price.
7. Cost of Tender paper (non refundable) should be deposited through online. The offers without cost of Tender shall be outright rejected.
8. The bidder must upload all the documents required as per the terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
9. All legal disputes shall be under the jurisdiction of the Silchar Courts of Cachar District in the State of Assam.
10. The Director, NIT Silchar reserves the right to award the job whole to one or may split among more bidder(s).
11. The Director, NIT Silchar reserves the right to accept or reject any or all the Tenders without assigning any reason whatsoever.

  
**Registrar**

#### Copy to:

1. P.A to Director – for information to the Director
2. The Deputy Registrar (Accounts), NIT Silchar.
3. The Dean (P&D), NIT Silchar
4. Estate (i/c), NIT Silchar – for information & necessary action.
5. Bid Evaluation Committee – for information & necessary action.
6. Webmaster, NIT Silchar – email Ids: (i) [webmaster@nits.ac.in](mailto:webmaster@nits.ac.in) (ii) [nitsupload@rediffmail.com](mailto:nitsupload@rediffmail.com) with request to upload the Notice Inviting Tender to nits.ac.in & tenders.gov.in soft copy of the NIT enclosed.
7. Nodal Officer, e-Tendering for uploading tender in the CPPP portal.
8. Notice Board, Estate Engineering Branch, NIT Silchar.